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**Kootenai-Shoshone Soil and Water Conservation District**  
7830 Meadowlark Way, Suite C1 – Coeur d’Alene, Idaho 83815 – Phone (208) 762-4939

Date: September 11, 2019

Time: Time: 9:00 a.m.

Place: NRCS Conference Room, 7830 Meadowlark Way, Suite C-1, Coeur d’Alene, ID 83815

AGENDA

**I. Call to Order**

**II. District Business**

- a. Approve Minutes from August’s Meeting **ACTION ITEM**
- b. Treasurer’s Report **ACTION ITEM**

**III. Agency Reports**

- a. NRCS: Aubrey
- b. ISWCC: Brad
- c. KSSWCD: Updates

**IV. Other Business**

- a. ICRMP training in Moscow – Wednesday October 23, 2019- \$50.00 registration fee – **ACTION ITEM.**
- b. Division 1 Fall Meeting – Friday October 18<sup>th</sup>, 2019. Location to be announced
- c. State Conference – Nov 12 – 15<sup>th</sup> in Boise.
- d. Mica Creek 319 Grant MOU – **ACTION ITEM**
- e. Agreement for River Design Group

**V. On Going Business**

- a. Next Meeting October 9, 2019 at 9am NRCS Conference Room

**VII. Adjournment ACTION ITEM**

\*The Kootenai-Shoshone Soil & Water Conservation District Supervisors may also hold an executive session to discuss personnel matters pursuant to Idaho Code #67-2345. No formal action will be taken during this session.

All services of the Kootenai-Shoshone Soil & Water Conservation District and the USDA Natural Resources Conservation Services are offered on a non-discriminatory basis without regard to national origin, race, color, religion, sex, age, marital status or handicap. Auxiliary aides or services for persons with disabilities are available upon request. Please call 208-209-4348 five (5) days prior to the meeting so that suitable arrangements can be made. Text telephone (TT) 1-800-377-3529.

Kootenai-Shoshone Soil and Water Conservation District  
7830 Meadowlark Way, Ste. C-1  
Coeur d'Alene ID 83815  
208.209-4348

*“Putting conservation on the ground by promoting stewardship”*

Minutes

**Date: September 11, 2019**

**Present**

Bob Burke – Vice-Chairman  
Stan Thornton - Secretary/Treasurer  
Linda Ely – Supervisor  
Mike Schlepp – Supervisor  
Robert Flagor – Supervisor  
Laurin Scarcello - Supervisor  
Aubrey Hoxie - NRCS  
Karla Freeman, KSSWCD

**Absent (Board members)**

Ed Pommerening – Chairman  
Brad Shelton - ISWCC

Meeting called to order by Vice - Chairman Bob Burke at 9:00 a.m.

Laurin Scarcello moved and Linda Ely seconded the motion to approve the August minutes. **Motion Carried.**

Robert Flagor moved and Mike Schlepp seconded the motion to approve the August financial report. **Motion Carried.**

Stan Thornton Secretary/Treasurer updated the board that the auditors mentioned that we should switch our quick books system over to an accrual basis versus a cash basis. Karla has checked with the other districts and Benewah is on accrual basis. Karla will be meeting with the Benewah SWCD administrator to sit down and go over how this process works and get a better understanding so we can make the switch. We will be making the switch in the slower months of December or January.

Aubrey Hoxie with the NRCS updated that currently they have 23 active EQIP contracts and 48 active RCPP-EQIP contracts. NRCS has 4 CSP contracts, all non -industrial private forests completing forestry/wildfire projects.

Aubrey updated that the program funding next year will be based off their new team structure. NRCS will need to plan a meeting with the Benewah SWCD, the KSSWCD and LWG members on what the top resource concerns will be and what the top 3 priorities are for the counties.

Aubrey gave the weather/water outlook status: SWE (snow water equivalent) NA, and % Precip: 86% of normal as of 09-11-19.

Aubrey also updated that they are pushing for a 3<sup>rd</sup> conservation planner based on the total number of contracts. Aubrey suggested that the district might consider writing a letter of support for her.

Brad Shelton with the ISWCC was not in attendance and left a handout of his agencies updates. He did high light that KSSWCD was set to get financial match of \$7,842.04 (130.7%).

Karla Freeman Administrator gave the district's update. Karla notified the board that the Kootenai County Commissioners have finished the budget for FY2020 and will only allocate \$2,000.00 to the district for that year.

Karla updated that the financial audit for FY 2017-2018 was completed and we have already sent over files to have the FY 2018-2019 budget completed by Anderson Brothers.

Karla updated that landowners agreements have already been sent out to Steve Funk and Mike Murphy in regards to the Wolf Lodge Creek Reach # 3 Project as well as the agreement for the River Design Group. We are just waiting to have these returned.

Karla updated that on Sept 19 and Sept 20, 2019 there is a group form DEQ, NRCS, ISWCC And KSSWCD that will be willow harvesting and planting on a landowners property in Wolf Lodge Creek.

Karla updated about upcoming meetings:

Oct 10, 2019	10:00 am	IFOA Meeting at our office
Oct 18, 2019	8:00 am	Division 1 Fall Meeting – Location to be announced
Nov 12-15, 2019		Boise State Conference

Karla updated that she received reimbursements of \$22.62 for mileage and \$20.00 for filing fee for Larry Mundt permit for the 319 Mice Creek Grant for the month of September.

Concerning other business, there is an ICRMP training class on October 23,2019 in Moscow that our administrator Karla Freeman should attend that requires a \$50.00 registration fee. Linda Ely moved and Mike Schlepp seconded the motion for Karla to attend. **Motion Carried.**

Karla updated that we have received the MOU for the 319 grant Mica Creek Watershed. The MOU needed to be approved and signed. Robert Flagor motioned and Stan Thornton seconded the motion to approve and sign the MOU. **Motion Carried.**

Laurin Scarcello updated the board on an upcoming State Farm Meeting on Sept 12, 2019 at 8:00 at the State Farm Office in Coeur d'Alene. Laurin also asked if we could speak with Bruce Davis, the Boat Station Manager to give us an end of the season report after the last boat station closes.

Laurin also suggested to keep the Growers Meeting on the agenda to keep discussions and suggestions coming in to consider a next meeting.

Next board meeting will be October 9, 2019 at 9:00 am at NRCS conference room.

Meeting adjourned at 10:15 am.