



Kootenai-Shoshone Soil and Water Conservation District
7830 Meadowlark Way, Suite C1 – Coeur d’Alene, Idaho 83815 – Phone (208) 762-4939

Date: August 12, 2020

Time: 9:00 a.m

Place: DUE TO COVID19 – NRCS Building is Closed
Meeting will be at McIntire Family Park, 8930 N Government Way, Hayden, ID 83835

AGENDA

I. Call to Order

II. District Business

- a. Approve Minutes from July’s Meeting **ACTION ITEM**
- b. Treasurer’s Report **ACTION ITEM**

III. Agency Reports

- a. NRCS: Aubrey
- b. ISWCC: Brad
- c. KSSWCD: Updates

IV. Other Business

- a. Approve Joining the Panhandle Seedling Program – **ACTION ITEM**
- b. Withdrawal from IFOA – **ACTION ITEM**
- c. Letter of intent of Withdrawal to IFOA – **ACTION ITEM**
- d. Approve Financial Match Report – **ACTION ITEM**
- e. Approve the 319 Sub Award MOU for Wolf Lodge Creek Reach #3 – **ACTION TEM**
- f. Purchase New District Laptop – **ACTION ITEM**
- g. **Executive Session to discuss Personnel Matters [Idaho Code §67-2345(1) (a) & (b)]**

V. On Going Business

- a. Next Meeting September 9, 2020 at 9am NRCS Conference Room

VII. Adjournment ACTION ITEM

*The Kootenai-Shoshone Soil & Water Conservation District Supervisors may also hold an executive session to discuss personnel matters pursuant to [Idaho Code §67-2345(1)(a) & (b)5. No formal action will be taken during this session.

All services of the Kootenai-Shoshone Soil & Water Conservation District and the USDA Natural Resources Conservation Services are offered on a non-discriminatory basis without regard to national

Kootenai-Shoshone Soil and Water Conservation District
7830 Meadowlark Way, Ste. C-1
Coeur d'Alene ID 83815
208.209-4348

“Putting conservation on the ground by promoting stewardship”

Minutes

Date: August 12, 2020

Present

Bob Burke – Vice-Chairman
Stan Thornton - Secretary/Treasurer
Linda Ely – Supervisor
Bob Flagor – Supervisor
Laurin Scarcello - Supervisor
Karla Freeman, KSSWCD
Brad Shelton – ISWCC
Birgid Niedenzu - Landowner

Absent (Board members)

Ed Pommerening - Chairman
Mike Schlepp - Supervisor

Meeting was held at the McIntire Family Park located on 8930 N Government Way Hayden, ID 83835 due to the NRCS office still being closed due to the COVID-19.

Meeting called to order by Vice- Chairman Bob Burke at 9:00 a.m.

Bob Flagor moved and Stan Thornton seconded the motion to approve the July 2020 minutes. **Motion Carried.**

Laurin Scarcello moved and Linda Ely seconded the motion to approve the July 2020 financial **Motion Carried.**

Brad Shelton, ISWCC updated that there had been an email sent out with a survey to be completed by the Districts to help with what the Commission could change to do a better job for the Districts. Brad also update as a reminder that the Financial Match Reports were due by August 17th, 2020. Brad updated that the budget for FY2022 was still going to have a 5% holdback. Brad updated that the Commission has come to a settlement with the Franklin County Conservation District and once everything is settled the remaining details and facts would be able to come out.

Aubrey Hoxie, NRCS is still on maternity leave and did not have a handout for updates. Andrea Burton, NRCS forwarded the message that there was a detail position filled in the Coeur d'Alene office that has been filled.

Karla Freeman, District Administrator updated on the Wolf Lodge Creek Reach #3 Project. We have all sub-contracts signed except one for the construction company. Brad Shelton is editing some verbiage then it will be ready to send out for their signature. Karla updated that the pushing of trees and staging the trees should start next week from Sandy and Paul Schlepp.

Karla updated that the District has received the second payment from ISDA. Karla will look at the expenses in the later part of September in case we have to request a final payment from ISDA due to the increase of employee ours at the boat stations.

Karla updated on the Albert Walsh – Castle Rock Ranch project, we are still moving forward with the Restoration Partnership on finalizing the MOU. We are currently working on a planting design with the landowner Albert Walsh.

Karla updated that we signed a letter of intent with Anderson Brother's CPA to do the early audit for the FY 2019-2020. They have already started this process.

Karla updated about the 78th Annual Conference that will be held November 10 – 13, 2020 in Burley, ID. With the COVID 19 Pandemic, there was no interest in anyone attending. Bob Flagor did volunteer to go down if it were necessary.

Karla updated that the District could not move forward with the PERSI Program at this time.

Next on the agenda was an action item to join the Panhandle Seedling Program with our other Districts in the Division 1 area. Laurin Scarcello moved and Linda Ely seconded the motion. **MOTION CARRIED.**

Next on the agenda was the withdrawal from IFOA along with a 60 day notice letter of termination to the MOU with IFOA. Stan Thornton had made a courtesy call to Kirk David to let him know to expect this letter in the upcoming weeks. Bob Flagor moved and Stan Thornton seconded the motion. **MOTION CARRIED.**

Next on the agenda, approve the Financial Match Report to be submitted to ISWCC. Stan Thornton moved and Bob Flagor seconded the motion. **MOTION CARRIED.**

Next on the agenda, approve the Sub- Award Agreement of the 319 grant with DEQ on the Wolf Lodge Creek Reach #3 Project. Stan Thornton moved and Laurin Scarcello seconded the motion. **MOTION CARRIED.**

Next on the agenda, purchase of a new laptop for the District and upgrade the Quick Books accounting program. The laptop is over 10 years old and the Quick Books program is several years out of date. Laurin Scarcello moved and Bob Flagor seconded the motion. **MOTION CARRIED.**

Next on the agenda was Executive Session to discuss personnel matters. Stan Thornton motion NOT to go into Executive Session and Laurin Scarcello seconded the motion. **MOTION CARRIED.** There was NO Executive Session.

Laurin Scarcello updated the board on the Twin Lakes Watershed issues. The region had a dry Apri, but May through July had lots of rain. Lake owners are having issues with the wakes from the recreation on the lakes and landowners are having issues that cattle can't graze due to the flooding in their fields.

Birgid Niedenz, a teacher at Coeur d'Alene High School, she wanted to introduce herself to the board since she is going to be on the ballot at the next election in hopes to be on the board as a Supervisor.

Next board meeting will be September 9, 2020 at 9:00 am at a location to be determined.

Meeting adjourned at 10:00 am.