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**Kootenai-Shoshone Soil and Water Conservation District**  
7830 Meadowlark Way, Suite C1 – Coeur d’Alene, Idaho 83815 – Phone (208) 762-4939

Date: March 7, 2019

Time: Time: 9:00 a.m.

Place: NRCS Conference Room, 7830 Meadowlark Way, Suite C-1, Coeur d’Alene, ID 83815

## **EMERGENCY MEETING AGENDA**

### **I. Call to Order**

### **II. District Business**

- a. Boat Station MOU ACTION ITEM

### **V. On Going Business**

- a. Next Meeting March13, 2019 at 9am NRCS Conference Room

### **VI. Adjournment ACTION ITEM**

\*The Kootenai-Shoshone Soil & Water Conservation District Supervisors may also hold an executive session to discuss personnel matters pursuant to Idaho Code #67-2345. No formal action will be taken during this session.

All services of the Kootenai-Shoshone Soil & Water Conservation District and the USDA Natural Resources Conservation Services are offered on a non-discriminatory basis without regard to national origin, race, color, religion, sex, age, marital status or handicap. Auxiliary aides or services for persons with disabilities are available upon request. Please call 208-209-4348 five (5) days prior to the meeting so that suitable arrangements can be made. Text telephone (TT) 1-800-377-3529.

Kootenai-Shoshone Soil and Water Conservation District  
7830 Meadowlark Way, Ste. C-1  
Coeur d'Alene ID 83815  
208.209-4348

*"Putting conservation on the ground by promoting stewardship"*

Minutes

**Date: March 7, 2019**

**Present**

Stan Thornton, Secretary/Treasurer  
Robert Flagor, Supervisor  
Laurin Scarcello  
Mike Schlepp ( Via telephone)  
Bruce Davis, Boat Station Manager

**Absent (Board members)**

Ed Pommerening, Chairman  
Bob Burke, Vice-Chairman  
Linda Ely, Supervisor

Meeting called to order at 9:00 am.

On the Agenda was the MOU for the Boat Stations. Laurin Scarcello moved to accept the MOU and Robert Flagor seconded the motion. MOTION CARRIED.

Meeting adjourned at 9:10 am.



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Date: March 13, 2019

Time: Time: 9:00 a.m.

Place: NRCS Conference Room, 7830 Meadowlark Way, Suite C-1, Coeur d’Alene, ID 83815

AGENDA

**I. Call to Order**

**II. District Business**

- a. Approve Minutes from February’s Meeting ACTION ITEM
- b. Treasurer’s Report ACTION ITEM
- c. Make payment to IFOA for Tree Seedlings ACTION ITEM

**III. Agency Reports**

- a. NRCS: Aubrey
- b. ISWCC: Brad
- c. KSSWCD: Updates

**IV. Other Business**

- a. Growers Meeting ACTION ITEM
- b. Tree Seedlings Update
- c. Division 1 Spring Meeting on March 14, 2019
- d. Reimburse Karla’s Mileage for Boat Station Training in Post Falls, Meeting with KEA, and travel to pick up Link Pass in Spokane.
- e. Purchase of adding Machine approximately \$90.00 ACTION ITEM

**V. On Going Business**

- a. Next Meeting April 10, 2019 at 9am NRCS Conference Room

**VI. Executive Session**

**VII. Adjournment ACTION ITEM**

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Minutes

**Date: March 13, 2019**

**Present**

Ed Pommerening, Chairman  
Bob Burke, Vice-Chairman  
Stan Thornton, Secretary/Treasurer  
Robert Flagor, Supervisor  
Linda Ely, Supervisor  
Aubrey Hoxie, NRCS  
Brad Shelton, ISWCC  
Todd Higen, ISWCC  
David Fortier

**Absent (Board members)**

Mike Schlepp, Supervisor  
Laurin Scarcello, Supervisor

Meeting called to order by Chairman Ed Pommerening at 9:00 a.m.

Linda Ely moved and Stan Thornton seconded the motion to approve the February minutes and the minutes from the Emergency Meeting in March. **Motion Carried.**

Bob Flagor moved and Linda Ely seconded the motion to approve the March financial report without any additions or corrections. **Motion Carried.**

Bob Burke moved and Bob Flagor seconded the motion to approve the next payment to be made to IFOA on the tree seedlings. The final payment will be made as per the MOU after the seedlings are delivered. **Motion Carried.**

Aubrey Hoxie with the NRCS gave her update. The NRCS currently have 19 active EQIP contracts, and 11 active RCPP-EQIP contracts. The NRCS has received 80 applications for the FY19. Majority of these are all forestry applications for practice implementation. A small majority are streambank, pasture improvement or irrigation.

Aubrey Hoxie, NRCS updates on the Conservation Stewardship Program (CSP). They have 3 CSP contracts, all non-industrial private forests completing forestry/wildlife projects. There is no new info on CSP and how the new farm bill has been determined in the program.

Aubrey Hoxie, NRCS updates on the new news. The Local Work Group Meeting has been rescheduled for April 22, 2019 at the Centennial Distributing in Hayden. Morning training session is from 10 am to 12 pm, the actual meeting will be from 1 pm to 4 pm. All board members and the staff are encouraged to attend.

Aubrey Hoxie, NRCS also updated us on the water outlook, SWE (snow water equivalent) is 93% of normal; Precip: 83% of normal, as of March 12, 2019.

Brad Shelton, ISWCC gave his update. The tracker system is being put on hold for Request for Technical Assistance. Delwyne Trefez, ISWCC will give an update at the Division 1 Spring meeting on March 14, 2019. Brad also announced that the Agriculture 319 grant is open for submissions and are due by the end of April 2019.

Karla Freeman, Administrator gave the district updates. There was a meeting held with KEA on March 12, 2019 that she and Robert Flagor, Supervisor attended to discuss the Urban Agriculture Grant that was awarded to us in Feb 2019. The Gathering Garden Manager discussed the time frame of when things are to start to move forward and how we can expect for grant money to be disbursed.

Karla Freeman, Administrator gave an update on the 3 ideas that will be submitted to the Restoration Partnership which has given an open invitation to everyone to submit proposal ideas. Anyone whose submissions are chosen will be invited to submit a full proposal.

The ideas that are being submitted are:

North Fork Coeur d'Alene River that Todd Higen, ISWCC has worked on;  
Wolf Lodge Creek Watershed/Coeur d'Alene Lake sub-basin that Kajsa Vanderiet and Kirstin Larson, DEQ have worked on;  
Moon Gulch Watershed.

Deadline for the submission is March 20, 2019.

Karla Freeman, Administrator also advised the board that there is an upcoming meeting with the county commissioners on April 24, 2019 at 9:00 am. Linda Ely and Robert Flagor are both to attend.

The Growers Meeting has been carried forward to the April agenda.

Karla Freeman, Administrator gave sales updates on the tree seedlings. At this time, we have 25% remaining to be sold. The discussion of sorting and storage came up, Robert Flagor, Dave Fortier both volunteered to help with the sorting process. Stan Thornton will also be at the Funk's place to help IFOA with sorting there.

Linda Ely moved and Bob Burke seconded the motion to reimburse Karla Freeman for mileage for driving to training for the boat stations, mileage for the meeting with KEA and the mileage for drive back to Spokane to pick up her link pass. **Motion Carried.**

Bob Burke moved and Linda Ely seconded the request to purchase an adding machine for the district. **Motion Carried.**

At 10:15 am Bob Burke moved and Bob Flagor seconded the motion to go into Executive Session to discuss personnel matters.

A roll call vote was required to go into Executive Session.

Ed Pommerening, Chairman voted yes  
Bob Burke, Vice -Chairman voted yes  
Stan Thornton, Secretary/Treasurer voted yes  
Linda Ely, Supervisor voted yes  
Robert Flagor, Supervisor voted yes

**Motion Carried.**

Executive Meeting adjourned at 10:25. Open meeting came back into session.

The Board clarified items that the District Administrator is entitled to:

- regular pay for all federal holidays;
- 80 hours of paid sick time per calendar year;
- 2 weeks paid vacation per calendar year;
- 3 days bereavement pay as needed;
- full pay for days the building is shut down for unforeseen reasons.

The Board also made an adjustment to the District Administrator rate of pay.

Next board meeting will be May 8, 2019 at 9:00 am at NRCS conference room.

Meeting adjourned at 10:35 am.