



Kootenai-Shoshone Soil and Water Conservation District
7830 Meadowlark Way, Suite C1 – Coeur d’Alene, Idaho 83815 – Phone (208) 762-4939

Date: August 10, 2022

Time: 9:00 am

Place: Conference Room located in the NRCS Field Office at 7830 Meadowlark Way Suite C-1, Coeur d’Alene, ID 83815

Zoom Link:

<https://us02web.zoom.us/j/89358428397?pwd=TWxUNHJ6Z2w5N2VpRWIvNnUrbCtIU09>

AGENDA

I. Call to Order

II. District Business

- a. Approve Minutes for July’s Meeting **ACTION ITEM**
- b. Treasurer’s Report **ACTION ITEM**

III. Agency Reports

- a. NRCS: Corey Bosen
- b. ISWCC: Katie Yoder
- c. KSSWCD: Karla Freeman

IV. Other Business

- a. Everett Jennings – Homeowner – 319 North Fork of the CDA Grant-Discussion
- b. Northwest Carbon – Vermont Trotter – Leading Idaho-Possible Sponsor
- c. Approve MOU for Attorney General – **ACTION ITEM**
- d. District Credit Card – John Minichino Jr. – Discussion
- e. Adopt policy for submitting grants – **ACTION ITEM**
- f. Approve FY 2022 Financial Match Report – **ACTION ITEM**

V. On Going Business

Next Meeting September 14, 2022 at 9:00 am Conference Room located in the NRCS Field Office at 7830 Meadowlark Way Suite C-1, Coeur d’Alene, ID 83815

VII. Adjournment **ACTION ITEM**

Kootenai Shoshone Soil and Water Conservation District
7830 Meadowlark Way, Ste. C-1
Coeur d'Alene ID 83815
208.209-4348

“Putting conservation on the ground by promoting stewardship”

Minutes

Date: August 10,2022

Present

Bob Burke – Vice Chairman
Bob Flagor – Supervisor
Jon Groth - Supervisor
Linda Ely – Supervisor
Wes Evans – Supervisor
John Minichino Jr. - Supervisor
Karla Freeman, KSSWCD
Brad Shelton - NRCS
Katie Yoder – ISWCC
Bill Lillibridge – ISWCC
Vermont Trotter – Northwest Carbon
Everett Jennings – Landowner
Tom Shaffer
Corey Howard- NRCS

Absent (Board members)

Laurin Scarcello - Supervisor
Corey Bensen - NRCS

Meeting was held at the NRCS Conference Room located at 7830 Meadowlark Way Suite C-1, Coeur d’Alene, ID 83815.

Meeting called to order by Vice-Chairman Bob Burke at 9:00 am.

Linda Ely moved, and Bob Flagor seconded the motion to approve the July 2022 minutes with one change to be made of removing the title of Chairman at the end of Jon Groth’s name. It should reflect Supervisor. **MOTION CARRIED.**

Bob F. moved, and Wes Evans seconded the motion to approve the July 2022 financial reports. **MOTION CARRIED.**

First on the agenda was Brad Shelton, NRCS to do updates for Corey Bensen, NRCS.

We are all holding strong at 100% staffing for COVID number currently and are open as usual. There are one or two counties in the state that have gone to a high rate, which requires reduced staffing and masks.

Environmental Quality Incentives Program (EQIP)

- The state did get some additional funding for EQIP 2022, however it all went to EQIP-CIC, which we did not have any, so no additional applications funded here.
- We are currently checking out completed practices and making payments on existing contracts.

- The state announced the timeline for **EQIP 2023**. This will be for all of our major fund pools including our Local Work Group funds.
 - EQIP sign up #1 has an application cutoff date of **October 7th, 2022**
 - FSA eligibility must be completed by November 18th, 2022.
 - Applications will all be ranked by February 17th, 2023.
 - All pre-approved applications will then need to be ready for obligation on April 14th, 2023.
- There will be a second EQIP sign up for some specific pools like the Sage Grouse Initiative, Cheatgrass Challenge, and Water Management Entities that will have an application cutoff date of April 7th, 2023.
 - The Cheatgrass Challenge and WME have to submit a proposal by February 10, 2023 for their proposed projects.

Conservation Stewardship Program (CSP) –

- The state also released the CSP Classic application cutoff date of **January 27th, 2023**.
- All eligibility will need to be completed by March 3rd, 2023.

Conservation Reserve Program (CRP)

- The team is currently working on status reviews for contracts that expire in 2023, we have a total of 66 contracts to review.

Office and Staffing

- Cody Howard is the new engineer in the Coeur d'Alene office. Cody started on August 1st.

Civil Rights –

As always, board members are welcomed to request civil rights training from NRCS. We strongly believe that a diverse workforce in an inclusive environment will improve individual and organizational performance and result in better value to customers, clients, taxpayers, and other stakeholders. We look forward to working with agencies to create a more diverse, high performing workforce.

Next on the agenda was updates from Katie Yoder, ISWCC.

Katie updated that DEQ has announced a new Water Source Protection Grant application period. Grant application is for a total maximum of \$24,000. No match is required. Projects must be completed in one year. Deadline is September 23, 2022. Grant funds should come available in late 2022 or early 2023. Examples of proposals that would qualify would be drinking water, contaminate removal or education.

Katie updated that the Financial Match Report for FY 2022 is due by August 16, 2022.

Next on the agenda was updates from Karla Freeman, KSSWCD District Administrator.

Karla updates on the following project:

Leading Idaho (CLAC) – CDA River – Completed sub contract for Silvery Valley Rock . This will go out to them this week for signatures. Work to start on October 17th .

Leading Idaho (CLAC) - Mica Creek Phase 2 - Larry to start once the 319 is completed and final inspections and sign off have been done.

319 BMP Mundt – Larry has 160' ft left to complete. Then it will be ready for final inspection and sign off.

North Fork CDA River – slated to start in October as well.

Boat Stations –Kelli has had to shut down 53 for one day (Sat Aug 6th—no one to cover it). One inspector quit no notice, 2 are out with COVID---Don was in the ER, and Kelli was out of town. Indeed ad is running now to hire a couple more inspectors to finish the season.

Tree Seedlings – The District only has 11,500 trees left to sale.

Karla updated that the District has received their base and operating allocations from ISWCC.

Karla updated the all the files have been sent over electronically to Anderson Brothers so they can start the District's audit for the FY 2022.

Karla updated on the meeting with the County Commissioners of Shoshone County. Bob Burke, Supervisor, Linda Ely, Supervisor, and Jon Groth, Supervisor was in attendance as well. We updated the commissioners on the projects in Shoshone County and wanted to thank them for the FY2023 allocation that had been approved.

Karla updated the board members on filing the paperwork for candidates to run on the next election ballot in Kootenai County. Deadline date or this is September 1,2022 at 3:00 pm.

Karla updated the board on the upcoming Annual Conference to be held November 15 – November 17, 2022 in Burley Idaho.

Next on the agenda was a discussion concerning the 319 grant, North Fork of the Coeur d'Alene River. Everette Jennings, who is one of the landowners in the project area was in attendance. Bill Lillibridge, ISWCC went over the drawings and designs to be implemented on his property. This discussion was to make sure that the District and the landowner were all on the same page of what is to be done under the scope of work with this grant.

Next on the agenda was a presentation from Vermont Trotter, Northwest Carbon concerning biochar and its benefits to project areas. Vermont also wanted to introduce a new sock material that his company is using for a new tool on storm water drains and gullies.

Next on the agenda was to approve the MOU for the State Attorney General for the FY 2023. Bob Flagor moved, and John Minichino Jr. seconded the motion. **MOTION CARRIED.**

Next was information shared with the board by John Minichino, Jr., Supervisor concerning the District applying for a business credit card to start the process of establishing credit for the District. John reported on the three types of credit cards that ICCU had to offer. The district has been preapproved and John recommended that the business Platinum Card with the 9.24% rate would be the best one. The board asked to have this printed out and brought forward to the September 2022 board meeting for more discussion.

Next on the agenda to adopt and approve a process of submitting grants. John Minichino Jr., Supervisor volunteered to develop a process for submitting grants and adopting projects. This is going to be brought forward to the October 2022 board meeting. Bob Flagor motioned, and Linda Ely seconded the motion. **MOTION CARRIED.**

Next on the agenda was to approve the FY 2022 Financial Match Report. Wes Evans motioned, and Bob Flagor seconded the motion. **MOTION CARRIED.**

Next board meeting will be held on September 14, 2022 at 9:00 am in the Conference room located in the NRCS office.

Meeting adjourned at 10:35 am.