



Kootenai-Shoshone Soil and Water Conservation District
7830 Meadowlark Way, Suite C1 – Coeur d’Alene, Idaho 83815 – Phone (208) 762-4939

Date: July 8, 2020

Time: 9:00 a.m

Place: DUE TO COVID19 – NRCS Building is Closed
Meeting will be at 4714 S Blue Creek Road
Coeur d’Alene, ID 83814

AGENDA

I. Call to Order

II. District Business

- a. Approve Minutes from June’s Meeting **ACTION ITEM**
- b. Treasurer’s Report **ACTION ITEM**

III. Agency Reports

- a. NRCS: Aubrey
- b. ISWCC: Brad
- c. KSSWCD: Updates

IV. Other Business

- a. Pan Handle Seedling Program – Sarah Garcia – Leann Daman
- b. Attorney General – MOU – **ACTION ITEM**
- c. Contractor Decision on Wolf Lodge Creek – **ACTION ITEM**
- d. Incoming MOU’s – Approve through email – **ACTION ITEM**

V. On Going Business

- a. Next Meeting August 12, 2020 at 9am NRCS Conference Room

VII. Adjournment ACTION ITEM

*The Kootenai-Shoshone Soil & Water Conservation District Supervisors may also hold an executive session to discuss personnel matters pursuant to [Idaho Code §67-2345(1)(a) & (b)5. No formal action will be taken during this session.

All services of the Kootenai-Shoshone Soil & Water Conservation District and the USDA Natural Resources Conservation Services are offered on a non-discriminatory basis without regard to national origin, race, color, religion, sex, age, marital status or handicap. Auxiliary aides or services for persons with disabilities are available upon request. Please call 208-209-4348 five (5) days prior to the meeting so that suitable arrangements can be made. Text telephone (TT) 1-800-377-3529.

Kootenai-Shoshone Soil and Water Conservation District
7830 Meadowlark Way, Ste. C-1
Coeur d'Alene ID 83815
208.209-4348

“Putting conservation on the ground by promoting stewardship”

Minutes

Date: July 8, 2020

Present

Bob Burke – Vice-Chairman
Stan Thornton - Secretary/Treasurer
Linda Ely – Supervisor
Bob Flagor – Supervisor
Karla Freeman, KSSWCD
Brad Shelton – ISWCC
Sara Garcia – Bonner SWCD Administrator
Cassie Olen – Boundary SWCD Administrator
Tim Shaffer– Panhandle Seedling Program – Board Member
Russ Hagadus – Panhandle Seedling Program - Board Chairman

Absent (Board members)

Ed Pommerening - Chairman
Mike Schlepp - Supervisor
Laurin Scarcell- Supervisor

Meeting was held 4714 S. Blue Creek Road, Coeur d’Alene, ID 83814 (Stan Thornton’s place) due to the NRCS office still being closed due to the COVID-19.

Meeting called to order by Vice- Chairman Bob Burke at 9:00 a.m.

Stan Thornton moved and Bob Flagor seconded the motion to approve the June 2020 minutes. **Motion Carried.**

Linda Ely moved and Bob Flagor seconded the motion to approve the June 2020 financial **Motion Carried.**

Aubrey Hoxie, NRCS was not in attendance but did have a handout of the updates concerning the NRCS..

Brad Shelton, ISWCC updated that there had been an email with a response from the Commission concerning the June 12th meeting. Brad also discussed that there has been a survey sent out to all the districts to fill out offering any suggestions of how the Commission could make changes to work better for the districts. Brad also updated that his position is funded for an additional year. Brad also updated that he was working with Karla Freeman, District Administrator on contracts for the Wolf Lodge Creek Reach #3 project.

Karla Freeman, District Administrator updated that all reimbursements for the Wolf Lodge Creek Reach # 3 project have been received and that River Design Group have been paid in full for the design phase of this project. Karla also updated that the District has received the \$5,000 from TransCanada for the grant that was previously submitted. Karla also updated that the new budget amendment for the construction phase of this project has been completed and submitted, we hope to have a new MOU within the next week. Karla also updated that she is working with Brad Shelton, ISWCC on the subcontractor contracts so we can have this ready to go once the new MOU is executed. Karla also updates that we are still

waiting to hear back from Phillips 66 on the outcome of the grant submitted to them. Karla also asked the board for support to send a letter to Robert Steed with DEQ concerning the support and guidance that we have received from Kristin Larsen, DEQ.

Karla updated that that the boat stations are up and running. Kelli is doing a great job. As of July 7, 2020 their have been 16,750 inspections with 108 hot washes performed and 331 boaters had to be returned by law enforcement.

On the agenda was a presentation from Sara Garcia, Bonner SWCD concerning the Panhandle Seedling Program (PSP). The purpose was to ask the KSSWCD to join the program so division one is a united front and have more control over the seedling program with better ways to service our local landowners. Tim Shaffer and Russ Hagadus answered questions concerning the program and the seedling sources. This topic will be added to the agenda for August as an action item to vote on the District joining PSP.

Next on the agenda was an action item for the MOU for the Attorney General for the FY 2020. Bob Flagor moved that we approve and sign the MOU and Linda Ely seconded the motion. **MOTION CARRIED.**

Next on the agenda was choosing the construction company from the bids that were previously opened at the June 2020 board meeting. After reviewing the bids and the recommendations from Bill Lillibridge, ISWCC and Brad Shelton, ISWCC the board decided to go with Glacier Excavating Company. Stan Thornton moved to choose Glacier as the winning bid and Bob Flagor seconded the motion. **MOTION CARRIED.**

Next on the agenda, the Governor suspended open meeting laws due to the COVID 19 Pandemic, Stan Thornton motioned to accept, approve and sign any documents that need immediate turn around time by an email vote, Linda Ely seconded the motion. **MOTION CARRIED.**

Next board meeting will be August 12, 2020 at a location to be determined.

Meeting adjourned at 10:50 am.

DC Report 7/8/2020

EQIP (Environmental Quality Incentives Program)

Currently, we have **14 ACTIVE** EQIP contracts, and 17 **ACTIVE RCPP-EQIP** contracts.

2020 Applications; for both offices, we've had 75+ applications pre-approved

Staff is working on obligation which will occur all June, with a deadline of July 10th, possibly will be extended.

New News:

***CRP**—Lance has been lead for both offices in getting new CRP signups reviewed in the field for FSA, and then we'll start writing CRP conservation plans in July with landowners.

COVID-19 office update---CDA office and Plummer offices are in Phase 1. Offices must remain in phase for 14 consecutive days with no changes in COVID numbers to move to the next phase)

Phase 0—current phase (max-telework status, limited employees in office, practicing social distance guidelines, appointments only by phone—no producers in office, no family in office)

Phase 1— (limited telework status, most staff back in office, max of 10 (high risk folks can still telework from home), no visitors permitted in office

Phase 2— (telework strongly encouraged, and high-risk can still max telework, visitors permitted by appointment only. Restricted to essential, time-sensitive, scheduled visits only, doors remain locked)

Phase 3— (100% of employees may return to office, high risk individuals still allowed max-telework, visitors permitted by appointment only, restricted to essential, time-sensitive, scheduled visits only, doors remain locked

I start maternity leave on 7/8/2020—sorry I'm not at the meeting today! Lance Burton, our newest team member will be acting in my absence, and he's in the Plummer office. If you guys need any assistance, please contact Lance or Andrea. I'll be back the middle of September.

Weather/Water Outlook:

Spokane River Basin: SWE (Snow water equivalent) is Not Available; and % Precip: 94% of normal, as of: 7/7/2020