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**Kootenai-Shoshone Soil and Water Conservation District**

7830 Meadowlark Way, Suite C1 – Coeur d’Alene, Idaho 83815 – Phone (208) 762-4939

Date: December 9, 2020

Time: 9:00 a.m.

Place: DUE TO COVID19 – NRCS Building is Closed

Meeting will be held at Kootenai County Licensing Building at 451 Government Way, Coeur d’Alene, ID 83814

**AGENDA**

**I. Call to Order**

**II. District Business**

- a. Approve Minutes from November’ Meeting **ACTION ITEM**
- b. Treasurer’s Report **ACTION ITEM**

**III. Agency Reports**

- a. NRCS: Aubrey
- b. ISWCC: Brad
- c. KSSWCD: Updates
- d. KSSWCD: Kelli

**IV. Other Business**

- a. Performance Report 2020 Submission/Certification – **ACTION ITEM**
- b. 319 Project – Nork Fork CDA River

**V. On Going Business**

- a. Next Meeting January 13, 2021 at 9am to be announced at a later date.

**VII. Adjournment ACTION ITEM**

\*The Kootenai-Shoshone Soil & Water Conservation District Supervisors may also hold an executive session to discuss personnel matters pursuant to [Idaho Code §67-2345(1)(a) & (b)5. No formal action will be taken during this session.

All services of the Kootenai-Shoshone Soil & Water Conservation District and the USDA Natural Resources Conservation Services are offered on a non-discriminatory basis without regard to national origin, race, color, religion, sex, age, marital status or handicap. Auxiliary aides or services for persons with disabilities are available upon request. Please call 208-209-4348 five (5) days prior to the meeting so that suitable arrangements can be made. Text telephone (TT) 1-800-377-3529.

Kootenai-Shoshone Soil and Water Conservation District  
7830 Meadowlark Way, Ste. C-1  
Coeur d'Alene ID 83815  
208.209-4348

*“Putting conservation on the ground by promoting stewardship”*

Minutes

**Date: December 9, 2020**

**Present**

Ed Pommerening – Chairman  
Bob Burke -Vice -Chairman  
Stan Thornton - Secretary/Treasurer  
Linda Ely – Supervisor  
Bob Flagor – Supervisor  
Karla Freeman, KSSWCD  
John Minichino Jr. – Newly Elect Board Member  
Wes Evans – Newly Elect Board Member  
Duncan Pfeifer – KSSWCD

**Absent (Board members)**

Mike Schlepp - Supervisor  
Laurin Scarcello - Supervisor  
Aubrey Hoxie - NRCS  
Brad Shelton - ISWCC

**Meeting was held at Kootenai County Licensing Building located at 451 Government Way, Coeur d'Alene, ID 83815 due to the NRCS office still being closed due to COVID-19.**

Meeting called to order by Chairman Ed Pommerening at 9:10 a.m.

Bob Flagor moved and Linda Ely seconded the motion to approve the November 2020 minutes. **Motion Carried.**

Stan Thornton, Treasurer went over the final numbers from the boat station and had a handout.

Bob Flagor moved and Bob Burke seconded the motion to approve the November 2020 financial reports. **Motion Carried.**

Bob Flagor, Supervisor announced that Tim Shaffer, Supervisor on the Benewah Board will be volunteering to be on the subcommittee that will meet with the ISWCC.

Aubrey Hoxie, NRCS was not in attendance but did provide a handout of the updates from her agency. Duncan Pfeifer who work with the NRCS was able to answer questions on the updates.

Brad Shelton, ISWCC was not in attendance and he provided a handout of the updates from the Commission concerning the issues from the November business meeting.

The meeting was interrupted at 9:35 am. Head of security came into the conference room where we were holding our board meeting to find out who we were and what we were doing. Nancy Jones, Secretary for the Board of County Commissioners came in and offered to move us to a larger conference room so that we could social distance and accommodate Wes Evan and John Minichino Jr.'s attendance. Meeting called back to order at 9:40 a.m. Karla gave a brief update of what had been covered in the meeting up to this point.

Karla Freeman, District Administrator updated the ongoing projects:

Wolf Lodge Creek Reach #3 – This project was completed at the end of November 2020. We are working on reimbursements from Glacier Excavating and River Design Group. We still have some cleanup to do in the spring with Sandy and Paul Schlepp.

Castle Rock Ranch – The Albert Walsh project through Restoration Partnership Grant is almost complete. The landowner has completed planting all the trees and plants for the Fall portion. Albert will have some spring planting to do. We are working on invoicing and quarterly reports to the Restoration Partnership.

Larry Mundt – This is a 319 grant through DEQ is and is 80% complete. Larry has invoiced us for this 80% and we have paid out \$22,846.00 along with the \$34,271.00 that was reimbursed from DEQ.

Karla also updated on the tree sales. To date we have sold 42,405 trees out of our 48,820 trees that were ordered leaving a balance of 6,415 left to sell. As of now the District is currently sold out of three species.

Karla updated that we had received the state allocation of \$1,972.08.

Karla also updated the yearly audit for the FY 2019-2020 is still in process with Anderson Brothers.

Karla updated that the windshield in the leased truck has been replaced and she will reach out to local dealerships for a bid on what a new lease is going to run.

Karla also updated that she will be taking vacation to go spend Christmas with her family from December 19, 2020 through December 24, 2020

Kelli Moe, Boat Station Manager was in attendance to give the end of the year updates and stats on the boat traffic. Karla Freeman, District Administrator also thank Kelli and acknowledged all of the hard work she has done this past season. John Minichino Jr. asked Kelli what her role and duties are as the boat station manager.

Karla also updated that Duncan Pfeifer will work on setting up and maintaining a Facebook page for the District.

The first action item on the agenda was to approve the yearly Performance Report to be submitted to the ISWCC. **MOTION CARRIED.**

Next on the agenda was an update for the next 319 Grant on the North Fork of the Coeur d'Alene River, across three (3) sites, one (1) site being a private landowner and the other two (2) are owned by Shoshone County. Bob Burke, Vice Chairman, explained the process of writing and acquiring a 319 grant to newly elect Wes Evans and John Minichino Jr. Ed Pommerening, Chairman also gave some back history on this area of the Coeur d' Alene River and the importance of doing work in Shoshone County.

Some discussion was had about mask wearing and social distancing at meetings. It was decided that if John Minichino Jr. and Wes Evans, both newly elect board members were not going to wear a mask to the meetings that the District Administrator would try to reserve a larger conference room to better social distance.

**Next board meeting will be January 13, 2021 at 9:00 am at a location to be determined.**

Meeting adjourned at 11:00 a.m.