



---

**Kootenai-Shoshone Soil and Water Conservation District**  
7830 Meadowlark Way, Suite C1 – Coeur d’Alene, Idaho 83815 – Phone (208) 762-4939

Date: July 10, 2019

Time: 9:00 a.m.

Place: NRCS Conference Room, 7830 Meadowlark Way, Suite C-1, Coeur d’Alene, ID 83815

AGENDA

**I. Call to Order**

**II. District Business**

- a. Approve Minutes from June’s Meeting ACTION ITEM
- b. Treasurer’s Report ACTION ITEM

**III. Agency Reports**

- a. NRCS: Aubrey
- b. ISWCC: Brad
- c. KSSWCD: Updates

**IV. Other Business**

- a. Amanda Parrish – Lands Council - Beaver Creek Project
- b. Approve to send documents to start 2019 Audit – Rollover each year – **ACTION ITEM**
- c. Approve and Sign MOU with the State of Idaho – **ACTION ITEM**
- d. Approve and sign submission for Financial Match – **ACTION ITEM**
- e. Approve Landowner Agreement – **ACTION ITEM** (if not back from attorney motion to vote on this via email)
- f. Approve Request for Proposal – **ACTION ITEM**
- g. Letter of Support for Beaver Creek Project – **ACTION ITEM**

**V. On Going Business**

- a. Next Meeting August 14, 2019 at 9am NRCS Conference Room

**VII. Adjournment** ACTION ITEM

\*The Kootenai-Shoshone Soil & Water Conservation District Supervisors may also hold an executive session to discuss personnel matters pursuant to Idaho Code #67-2345. No formal action will be taken during this session.

Kootenai-Shoshone Soil and Water Conservation District  
7830 Meadowlark Way, Ste. C-1  
Coeur d'Alene ID 83815  
208.209-4348

*“Putting conservation on the ground by promoting stewardship”*

Minutes

**Date: July 12, 2019**

**Present**

Bob Burke – Vice-Chairman  
Stan Thornton - Secretary/Treasurer  
Linda Ely – Supervisor  
Robert Flagor – Supervisor  
Kristin Larson – DEQ  
Amanda Parrish – Idaho Lands Council  
Bruce Davis – Boat Station Manager  
Andrea Burton – NRCS

**Absent (Board members)**

Ed Pommerening – Chairman  
Laurin Scarcello – Supervisor  
Mike Schlepp – Supervisor

Meeting called to order by Vice - Chairman Bob Burke at 9:00 a.m.

Stan Thornton moved and Linda Ely seconded the motion to approve the June minutes. **Motion Carried.**

Robert Flagor moved and Linda Ely seconded the motion to approve the June financial report. **Motion Carried.**

Amanda Parrish with the Idaho Lands Council did a short presentation requesting a Letter of Support for a Restoration Partnership Grant for a stream stabilization project at Beaver Creek. The project will cover about 2,000 feet of stream and riparian buffer on a single family owned private property. Funding amount requested from the Restoration Partnership is \$150,000.00. Robert Flagor moved and Stan Thornton seconded the motion on giving a Letter of Support to them. **Motion Carried.**

Andrea Burton with the NRCS gave the agency updates, Aubrey Hoxie, NRCS is out of the office attending agency training. The Coeur d'Alene office staff is winding down on FY 19 contracts.

The breakdown is as follows:

12 – EQIP Contracts: Obligated: \$118,554. Treated 466 acres

24 – RCPP Contracts: Obligated: \$224,972, Treated: 2,525 acres

20 – RCPP Pending Obligation: \$93,203, Treated: TBA

In the upcoming months the NRCS plans follow-ups with existing contracts and start site visits with new applicants.

There was no ISWCC agency update due to Brad Shelton not being in the meeting.

Karla Freeman, District Administrator gave an update on the Western Competitive Grant final report and final reimbursement being finished and submitted at the end of June 2019. The district hopes to have the last payment received by the end of September 2019.

Karla Freeman, District Administrator also updated on the Urban Agriculture Grant – Gathering Garden project, the 2<sup>nd</sup> quarter report was finished and submitted. The District hope to have the 3<sup>rd</sup> payment in by the end of September 2019. The Gathering Garden is holding a composting workshop in July 2019.

Karla Freeman, District Administrator requested for approval on the process of the yearly audit to just roll over and continue to send the next year's audit files to Anderson Brothers. Robert Flager moved and Stan Thornton seconded. **Motion Carried.**

Karla Freeman, District Administrator updated that we received the MOU from the State of Idaho for legal services. Robert Flager moved and Linda Ely seconded to approve the MOU. **Motion Carried.**

Karla Freeman, District Administrator updated that the Financial Match Report was ready to be approved and submitted. Linda Ely moved and Robert Flager seconded to approve submission of the Financial Match Report. **Motion Carried.**

Karla Freeman, District Administrator also updated that the Landowner agreement for the Wolfe Lodge Creek Reach 3 Project has been sent to the attorney for review. Once it had been returned to the office then it will be sent out to the board for a final vote that can be made via email. Stan Thornton moved and Bob Burke seconded the motion to be able to vote on the Landowner Agreement via email. **Motion Carried.**

Karla Freeman, District Administrator also updated that The Request for Proposal/Bid has been finalized and ready to send out to Engineering firms to keep the ball moving forward on this project. The document will be emailed to the board after the meeting today, the board will review it and vote on proceeding to be sent out to the Engineering firms. The vote will be on Monday July 15, 2019 via email. Stan Thornton moved and Bob Burke seconded the motion. **Motion Carried.**

Kristen Larson, DEQ talked about they are at the end of their fiscal year, this is probably holding up the sub-contract being finalized and being sent to the Conservation District. The Restoration Partnership and DEQ is hoping that we can still continue to move forward as much as possible without have the sub-contract in place such as getting the Request for Proposals/Bids out.

Next board meeting will be August 14, 2019 at 9:00 am at NRCS conference room.

Meeting adjourned at 10:00 am.