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**Kootenai-Shoshone Soil and Water Conservation District**  
7830 Meadowlark Way, Suite C1 – Coeur d’Alene, Idaho 83815 – Phone (208) 762-4939

Date: November 21, 2019

Time: 9:00 a.m.

Place: NRCS Conference Room, 7830 Meadowlark Way, Suite C-1, Coeur d’Alene, ID 83815

**AGENDA**

**I. Call to Order**

**II. District Business**

- a. Approve Minutes from October’s Meeting **ACTION ITEM**
- b. Treasurer’s Report **ACTION ITEM**

**III. Agency Reports**

- a. NRCS: Aubrey
- b. ISWCC: Karla
- c. KSSWCD: Updates

**IV. Other Business**

- a. Boat Station -End of Season Update – Kellie Moe
- b. Boat Station Manager Position – Job Posting
- c. NRCS Civil Rights – Aubrey Hoxie
- d. NACD Donation – **ACTION ITEM**
- e. Envirothon – Sponsor Team from Post Falls – **ACTION ITEM**

**V. On Going Business**

- a. Next Meeting December 11, 2019 at 9am NRCS Conference Room

**VII. Adjournment ACTION ITEM**

\*The Kootenai-Shoshone Soil & Water Conservation District Supervisors may also hold an executive session to discuss personnel matters pursuant to Idaho Code #67-2345. No formal action will be taken during this session.

All services of the Kootenai-Shoshone Soil & Water Conservation District and the USDA Natural Resources Conservation Services are offered on a non-discriminatory basis without regard to national origin, race, color, religion, sex, age, marital status or handicap. Auxiliary aides or services for persons with disabilities are available upon request. Please call 208-209-4348 five (5) days prior to the meeting so that suitable arrangements can be made. Text telephone (TT) 1-800-377-3529.

Kootenai-Shoshone Soil and Water Conservation District  
7830 Meadowlark Way, Ste. C-1  
Coeur d'Alene ID 83815  
208.209-4348

*“Putting conservation on the ground by promoting stewardship”*

Minutes

**Date: November 21, 2019**

**Present**

Ed Pommerening – Chairman  
Bob Burke – Vice-Chairman  
Stan Thornton - Secretary/Treasurer  
Laurin Scarcello - Supervisor  
Linda Ely – Supervisor  
Robert Flagor – Supervisor  
Aubrey Hoxie - NRCS  
Brad Shelton - ISWCC  
Karla Freeman, KSSWCD  
Kellie Moe- Boat Station Manager

**Absent (Board members)**

Mike Schlepp – Supervisor

Meeting called to order by Chairman Ed Pommerening at 9:00 a.m.

Stan Thornton moved and Bob Burke seconded the motion to approve the October minutes. **Motion Carried.**

Bob Burke moved and Linda Ely seconded the motion to approve the October financial report. **Motion Carried.**

Aubrey Hoxie with the NRCS updated that currently they have 19 active EQIP contracts and 38 active RCPP-EQIP contracts. As far as the 2020 applications, there is no deadline yet. We have roughly 60 applications for the next funding cycle. We have 4 CSP contracts all non-industrial private forests completing forestry/wildlife projects. No new news. The SWE (Snow Water Equivalent) is 32% of normal and % precip 72% of normal as of 11/21/19.

Brad Shelton with the ISWCC updated that there will not longer be the 5% holdback but a 1% instead.

Karla Freeman Administrator gave the district's update. Karla updated that she has attended the Division 1 meeting on October 18, 2019. There was a handout from Terri Munson with ISWCC outlining the roles and responsibilities of the Conservation District's supervisors (the handout is attached) this was given to all board members. Karla updated that after the division 1 meeting Bob Flagor and myself were asked to stay and sit in on the Pan Handle Seedling Program (PSP) meeting. A discussion was had of selling trees outside our demographic areas to landowners. Karla informed the PSP members should anyone approach the district to purchase trees that are outside of our area we would direct the landowner to our sister districts. Karla also stated that this has not happened. The district will continue to keep the lines of communications open and continue to support our other sister districts.

Karla also updated that she attended the ICRMP training on October 24, 2019 in Moscow.

Karla also updated that she along with Stan Thornton – Treasurer attended the State Conference in Boise the week of November 11-14.

Karla updated that our district along with Benewah County hosted the Local Working Group Meeting on November 20, 2019 in which Ed Pommerening – Chairman spoke to the group on the importance of this meeting and addressing the resource concerns in these counties area.

Karla updated the board on the interviews that were held for the boat station manager position. We posted the job for two weeks in which we received several applications. We had to narrow the applicants down to three and set up interviews. The board interviewed two applicants, the third applicant was a no show. We offered the position to Kellie Moe at a rate of \$20.00 per hour, contingent that we are awarded the contract again.

Kellie Moe attended to meeting to meet the board as well as to update the closing of all the boat stations.

Aubrey Hoxie spoke on the Civil Rights Responsibilities for Partners Checklist and had the all the board members sign (see attachment).

Karla brought to the board a request for donation to the NACD. The board were unanimous for the donation of \$500.00

Laurin Scarcello moved and Linda Ely seconded the motion. **MOTION CARRIED.**

Karla also brought to the board of sponsoring a Team for the Envirothon from a High School in Post Falls. Sponsorship is \$200.00 per team.

Bob Burke moved and Bob Flagor seconded the motion to sponsor one team for the upcoming 2020 year **MOTION CARRIED.**

Next board meeting will be December 11, 2019 at 9:00 am at NRCS conference room.

Meeting adjourned at 10:15 am.